



Parking and Transit Accounts

What is a Parking/Transit Account?

A Transit/Parking Account allows an employer to direct a part of an employee's pay, on a pretax basis, into a special account(s) that can be used for certain work-related transportation expenses. There are two types of accounts:

Parking Account: A Parking Account allows an employee to utilize their HRPro benefit card or receive reimbursement for work-related parking expenses.

Transit (Transportation) Account: A Transit Account allows an employee to utilize their HRPro benefit card for expenses incurred traveling to and from work.

uberPOOL and Lyft

You must first enter your benefit card information as a "commuter card". When using Lyft or Uber, choose a shared ride, or ride pool option. When your commuter card is used, you will be assigned a 6+ seat vehicle. Note that wait times may increase by using this option. Your benefit card must be entered as a commuter benefit card, or any shared/pool ride will be denied. You will also be denied for any vehicle with less than 6 seats.

How the Account Works

A Parking/Transit Reimbursement Account is beneficial for just about everyone who commutes to work! You will save money on what you would normally spend on transit or parking, up to the maximum pre-tax benefit.

An employee decides whether or not they want to participate in a Transit/Parking reimbursement account(s). Once they've made that decision, they estimate the amount of eligible expenses they are likely to have during the year and decide how much of their salary they want to set aside to help pay for them. The amount they elect will be automatically deducted from their paychecks during the year and credited to their account. Simply use your benefit card to pay for expenses, or you may be reimbursed for your parking expenses, with tax-free money. Note: reimbursements for transit accounts are not allowable under IRS guidelines.

A Parking/Transit Account is a month-by-month benefit. You can enroll, change or cancel at anytime!

Eligibility	Qualified Expenses	Maximum Benefit Amount
All employees and officers are eligible except for the following: <ul style="list-style-type: none">Sole Proprietors Partners2% or higher shareholder of an S CorporationIndependent Contractors	<p>Parking a vehicle in a facility that is near the employee's place of work or parking at a location from where the employee commutes to work, i.e.(train station).</p> <p>Mass Transit examples include, but are not limited to, bus fare, train, subway, etc.</p>	<p>For 2022:</p> <p>Parking: \$280</p> <p>Transit: \$280</p>